## How to "Split a band"

When the judges have completed scoring all the rounds in a class, the next task is to mark some of the entries as "accepted". In this example, we have three judges, each awarding maximum score of five, and we want to accept 20% of the entries.

First, make sure the round is set to "All".

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Pre-selection     Selection       Assigning scores     An       Accepting entries by score     An	ny © ny © ny O	Pre-selected Accepted	۲	Not preselected		
An Ar Accepting entries by score Ar	ıy⊘ ıy⊗	Pre-selected Accepted	۲	Not preselected		
Assigning scores An Accepting entries by score An	iy 🔍	Accepted		Not preselected	$\bigcirc$	
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	9 9	No score	$\bigcirc$	Has any score	$\bigcirc$	Scores between (6) 3 🐨 with a "5" 🗌 and 5 🐨 Only a "5" [
Accepting entries using Ip (Out keypade An	ny 🔍	ls held back	$\bigcirc$	Is not held back	$\bigcirc$	
And	ny 🔘	Has award	$\bigcirc$	Has no award	$\bigcirc$	Include "Commendeds"
Selecting award candidates An	ny 🔘	Is club member	$\bigcirc$	Is not club member	0	
Assigning awards An	ny 🎯	Under age limit		Over age limit		
Poviduring actives with purped	ny 🔘	ls qualified		Is not qualified		
An An	ny 🔘	For forwarding		Not for forwarding		
Show stats Pres	entation s	equence				
s	equence	As set		O Descending set	core	Award Round/ID
Adjust selected entries	corina	Scoring	۲	Holding back 🔘 A	ward	is 🔿 Keypads 💿 Keyboard 🔘 Lightbox 🔘
Return About this page						Show

## Then, click "Show Stats".

Score statistics

icore	Total	%	Cumulative	%
15	20	2.1%	20	2.1%
14	12	1.3%	32	3.4%
13	46	4.9%	78	8.3%
12 + max	80	8.5%	158	16.9%
12	57	<mark>6</mark> .1%	215	23.0%
11	179	19.1%	394	42.1%
10 + max	4	0.4%	398	42.5%
10	233	24.9%	631	67.4%
9	235	25.1%	866	92.5%
8	54	5.8%	920	98.3%
7	15	1.6%	935	99.9%
6	1	0.1%	936	100.0%

This shows that number of entries in each score band and also the cumulative percentage, so in this case if we accept the 13's we only get 8.3%, but if we accept the 12's we get 23%.

You can see from the table there is an entry for"12+ Max". These are the entries scoring 12 that also received a score of five from at least one judge, and in this example this would give us a 16.9% acceptance rate.

Click "accepting entries by score". Type in your target percentage or the number of entries you wish to accept. Then click "Find".

frmSetAcceptance		<b>X</b>
Accepted entry target	20 percent 💌	Find
	12 gives 215 (23.0%) 13 gives 78 (8.3%)	
Include the 46 Include the 13	entries scoring 12 with a 5 📃 0 entries scoring 12 or less with a 5	5 🗖
Acceptance th	reshold 13 💌	Accept
You would nee	ed to accept another 109 entries to	meet your target

In our example, we would tick the box to include the 12's scoring a five. Then click "Accept"  $\dots$ 

PhotExPresenter	
This will mark as accepted all entries in Ope score equal to or greater than 13 or scored 1	n Colour Print all rounds that have a 2 with a 5 - continue?
	OK Cancel

Click "OK" to confirm that these entries are accepted.

We have now accepted 16.9% of the entries and so we need to select a few more from the 12's. Of course, you may be lucky enough to hit your target, or at least come close enough not to have to split a band. In that case you can move on directly to assigning awards.

To split the 12s, click "Accepting entries using In/Out keypads".

elect medium Print	<ul> <li>class</li> </ul>	Open Colour		▼ round All ▼	Virtual Score pass 1
esets for presenting	Selection	n entries			
Pre-selection	Anv	Pre-sele	cted 💿	Not preselected	0
Assigning scores	Any	Accepte	o be	Not accepted	•
Accepting entries by score	Any	No scor	e 🔘	Has any see	Scores between
Accepting entries using In/Out keypads	Anv	Is held b	aale 📿	ls not held back	( O
	Any	Has away	ard 🔘	Has no award	⊘ Include "Commendeds"
Selecting award candidates	Any	Is club r	member 🔘	ls not club memb	ber 🔘
Assigning awards	Any	Onder a	ige limit 🔘	Over age limit	The endership of Midland Counting Distances his Endership
Reviewing entries with awards	Any	Is qualifi	ied 🔘	Is not qualified	The entrant's membership of Midland Counties Photographic Federation
······	Any	For forw	rarding 🔘	Not for forwardin	ng 🔘
Show stats	Present	ation sequence			
	Sequ	ience As s	et	O Descending	ig score 🔘 Award 🔘 Round/ID 🔘
Adjust selected entries	Scori	ing Sco	ning 🔘	Holding back 🔘	Awards 💿 Keypads 💿 Keyboard 💿 Lightbox 💿

You will see that only entries scoring 12 and which have not been accepted are selected (so the 12's with a five that we have already accepted will not be shown). The number of entries you need to accept is shown at the bottom of the screen, and when you click "Show" the number of candidate entries will be shown.

The judges can then use the "In" and "Out" buttons on their keypad to select the additional entries.

If you have a relatively small number of PDI entries to judge, you can use the lightbox instead of the keypads. If you have a small number of Prints, you can let the judges pick them from the pile and then mark the accepted entries using the "Accept individual entries" button on the main page. Just locate each accepted Print by its ID and tick the "Accept" box.

Medium (	Print		Class Open Colour	▼ Round AI ▼	All rounds Accepted rounds 4	158/936 = 17%
Find (Click a col	lumn I	hea	ding to resequence)		This round	-
Accept	ID		Entrant	Title		
<b>v</b>		1	Coles Gerry	Rebecca Jayne		
		2	Coles Geny	All at Sea		
		3	Coles Gerry	Into the Future		
		4	Coles Geny	Kiss the Mud		
		5	Chesnokov Vladimir	"Iron Giraffes"		
<b>V</b>		6	Chesnokov Vladimir	"River of Time"		
		7	Chesnokov Vladimir	"Twosome"		
-				"~ny Dance"		

At this point, some of the images scoring 12 will be accepted and some not. When all the judging is complete and you finalise the exhibition with PhotExResults, you will have the opportunity to reset the scores of the accepted 12's to 13, so avoiding awkward questions.